

POSITION VACANCY ANNOUNCEMENT # AL-CRF-26-004
ALABAMA NATIONAL GUARD – 46th CERFP

OPENING DATE: 14 JUL 26

CLOSING DATE: 14 AUG 26

POSITION / LOCATION: Fort George C. Wallace, Montgomery, AL

JOB TITLE: 46th CERFP Force Health NCO

EMPLOYMENT STATUS: Title 32, Active-Duty Operational Support (ADOS)

ACCEPTABLE GRADE: E5-E6 (SGT-SSG) Applicant must not exceed 15 years of active federal service during the duration of this ADOS tour, if selected.

MOS: 68W preferred but not required

LENGTH OF TERM: 365 days, renewed annually dependent on funding

DUTY POSITION REQUIREMENTS AND JOB DESCRIPTION:

QUALIFICATIONS OR KNOWLEDGE:

1. Must be able to pass Army Fitness Test (AFT)
2. Able to meet Occupational Safety and Health Administration (OSHA) respiratory/asbestos screening standards, NFPA requirements as implemented by CBRN enterprise, and able to enroll in CBRN Respiratory Protection Program.
3. Cannot be under current suspension of favorable personnel actions.
4. Medically qualified under the provisions of Chapter 3 of AR 40-501 Retention Standards
5. Must establish and maintain residency within reasonable commuting distance.
6. Knowledge of CERFP operational capabilities in exercise and real-world environments.
7. Knowledge of other ARNG and ANG support unit capabilities and integration within the CRE mission set.
8. Ability to maintain records and establish an organized filing system.
9. Knowledge of ARNG medical systems of record.
10. Strong administrative, organizational, and prioritization skills.
11. Proficient in establishing and maintaining relationships with state and federal partners, including ARNG MEDDET, ADPH, and NGB JSG.
12. Ability to compose correspondence or other written communication products.
13. Exemplary verbal communication skills with the ability to deliver informative presentations.
14. **Able to deploy within 6 hours of notification for all-hazards catastrophic event.**

GENERAL DESCRIPTION OF DUTIES:

Responsible for the coordination and planning of all individual training, medical and functional readiness requirements of 208-member joint organization. Advises the Operations Officer and Executive Officer on all individual readiness related issues. Manages the development and implementation of force health programs, policies, and procedures for CERFP personnel. Responsible for maintaining medical readiness of all assigned and attached personnel.

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SPECIFIC DUTIES AND RESPONSIBILITIES:

Garrison Duties

1. Coordinates and integrates with ARNG and ANG to compile accurate medical readiness data.
2. Assists in the planning, organization, and coordination of events to increase medical readiness.
3. Responsible for compliance with SEAT documentation guidance.
4. Collects data, prepares slides, and delivers briefings that reflect medical readiness statistics and plans.
5. Responsible for force health/medical readiness Standard Operating Guidance (SOG) review and recommends changes to CERFP leadership.
6. Develops and maintains immunization program for the CERFP
7. Attends all Unit Training Assemblies.

Operational Duties

1. Deploys for all CERFP/DOMS missions as the Force Health POC in support of operational requirements
2. Ensures all CERFP personnel are medically fit and deployable.
3. Responsible for relaying force health issues and changes to CERFP leadership.
4. Ensures compliance with CRE vaccination requirements and maintains accurate records for Service Members.
5. Performs all other duties as assigned.
6. Attends (1) Collective training event per year as JITEC OCT.

ADDITIONAL POSITION INFORMATION: CERFP positions are funded annually according to fund availability through National Guard Bureau (NGB). The position may be terminated if CERFP funding is withdrawn or for substandard performance as determined by the CERFP/DOMS leadership.

MILITARY REQUIREMENTS AND OTHER SELECTIVE PLACEMENT FACTORS: This vacancy announcement is for a full-time National Guard Soldier, under Title 32 USC 502(f) and USC Sec 112. The length of the order tour is 365 days, renewed annually dependent upon mission funding.

SUPERVISORY CONTROLS: The CERFP Force Health NCO will report to the CERFP Operations Officer and will conduct all operational actions under the authority of the Directorate of Military Support, DOMS.

SPECIAL REQUIREMENTS FOR 46th CERFP DUTY:

1. The selected Soldier must complete required CERFP training courses per NGB Individual Training Readiness Matrix within 6 months of selection.
2. The selected Soldier must continue attendance at regularly scheduled individual training assemblies, and Annual Training while on ADOS orders.

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3. The status of funding is specific to the mission of the 46th CERFP, with possible extension from year to year.
4. Must maintain all professional standards of military conduct, regardless of duty status, including while on personal time or on approved leave.
5. Outside employment, associations and off-duty conduct and activities must be consistent with federal directives, state and federal laws, and must conform to the Uniform and Alabama Codes of Military Justice (UCMJ / ACMJ). Outside employment requires written acknowledgement and approval of the Alabama National Guard Chief of Staff.

APPLICATION PROCEDURES AND CHECKLIST: Applicants will compile the following documents into one .pdf and scan the completed packet to the point of contact listed below for review and further processing:

1. NGB Form 34-1
2. Medical Readiness Form (IMR) – Applicants must be deployable. Female applicants will provide verification of pregnancy test within 15 days of notification (ref: AR 40-501, Para. 10-6)
3. Copy of last 3 OER's
4. Copy of current AFT (DA Form 705) reflecting the Soldier's last two record AFTs. The AFT must be current, within six months of the projected start date of ADOS orders.
5. Current Height / Weight statement, signed by the Soldier's current unit commander. Soldiers that exceed the maximum allowable weight will attach a corresponding DA Form 5500 or 5501, as applicable.
6. Current Soldier Talent Profile
7. Copy of all DD214's
8. Memorandum of Commander's recommendation for ADOS duty within the CERFP.
9. If applicant is a military technician, attach a memorandum of acknowledgement from the Soldier's supervisory chain of command indicating concurrence in the applicant's intent to pursue ADOS orders within the CERFP.

INCOMPLETE PACKETS OR PACKETS RECEIVED AFTER THE SUSPENSE DATE WILL NOT BE PROCESSED AND WILL BE RETURNED WITHOUT ACTION.

PACKETS MUST BE SUBMITTED TO THE POINTS OF CONTACT LISTED BELOW, AS ONE PDF DOCUMENT USING THE NAMING CONVENTION FORMAT BELOW:

CRF-ADOS-MED-LASTNAME, FIRST NAME

MAJ Allison Davis via email: allison.m.davis4.mil@army.mil

CSM Darrelle Shepard via email: darrelle.m.shepard.mil@army.mil

Application packets must be received no later than 1600hrs on 14 AUG 26.

Point of contact for this announcement is MAJ Allison Davis at the above email or 334-676-0736.